



Social Democratic Party

STATE INFORMATION SHEET

to be filled by the State Chairman and/or authorised person

STATE	
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Form: NHQ19-S01

PART I: RESPONDENT** [person who fills this Form on behalf of the State]

Name _____ Rank: _____

Telephone _____ Date: _____

SDP Address _____

PART II: STRUCTURE

Leadership

No	Position	Holder's Name (if any)	Telephone	WhatsApp Line
1.	Chairman			
2.	Dep. Chairman			
3.	Secretary			
4.	Org Secretary			
5.	Pub Secretary			
6.	Youths Leader			
7.	Women Leader			
8.	Legal Adviser			
No	EXCO MEMBERSHIP	YES	NO	Not Sure
9.	Is State Exco complete?			

Please fill out complete list of State Working Committee on a separate sheet to be attached

******: Respondents may give addition information on extra sheets as may be found necessary at any stage

PART III: STRUCTURAL DETAILS

Existing Office

No	Office Details	Short Responses
10.	Does the Party have an Office?	
11.	What is Official Address?	
12.	In whose name is Office leased?	
13.	Who is the landlord/Leasor?	
14.	How much is annual rent?	
15.	Is there any Rent Agreement?	
16.	When will current rent expire?	
17.	What rent is owed or due at this time?	
18.	How long has this property been occupied?	
19.	Is premise sharing with other tenants/landlord?	

PART IV: INFRASTRUCTURE

Current Office

No	About SDP Office	Very Much	Fairly	Not Much
20.	Is Office size adequate?			
21.	Is Office well furnished?			
22.	Are Office Staffs being paid?			
23.	How strategic is Location?			
24.	How secure is the office?			

25.	How effective is the Admin?			
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No	Are These Available?	YES	NO	Not Sure
26.	Office car or bus			
27.	Flying Flag(s)			
28.	Office Signboard(s)			
29.	Meeting/Conference Room			
30.	Computer			
31.	Typewriter			
32.	Power from National Grid			
33.	Electric Generating Set			
34.	Potable Water Supply			
35.	Official Bank Account			
36.	Email Address			
37.	Internet Access			
38.	Photocopying Facility			

PART V: STRUCTURAL FUNCTIONALITIES

With Respect to Current Situation

No	About SDP Office	Very Much	Fairly	Not Much
39.	Are LG Excocs complete?			
40.	Are there Offices in the LGs?			
41.	Are the LG Offices functional?			
42.	Are Ward Excocs complete?			
43.	Are there Offices in the Wards?			
44.	Are the Ward Offices functional?			

No	Are There Court Actions?	YES	NO	Not Sure
45.	In the State?			
46.	In the any of the LGs?			
47.	In any of the Wards?			

PART V: STRUCTURAL AURA

With Respect to Current Situation

No	About SDP Office	Very Much	Fairly	Not Much
48.	What is ability to raise funds at local level?			
49.	How effective is Contact and Mobilisation in the State?			
50.	Has the Party been able to retain much of its new members?			
51.	Has the Party been able to organise intra party meetings?			
52.	How loyal would you call members of the Exco at State?			
53.	How loyal would you call members of the Exco at LGs?			
54.	How loyal would you call members of the Exco at Wards?			

PART VI: PARTY POLITICAL ACTIVITIES**A. State Numbers with respect to Current Situation**

No	About 2019 Elections	Gov	Sen	MHR	MHA
55.	How many candidates contested?				
56.	How many candidates won the election?				
57.	How many candidates have cases at the Tribunal?				

B. Answer on Separate Sheet(s)

No	Write About SDP in Your State
58.	The main achievements of the Party in the last 2 years
59.	The main potentials of the Party in the State
60.	The main challenges of SDP in your State